

FEDERAL EMERGENCY MANAGEMENT AGENCY

***NATIONAL
URBAN SEARCH AND RESCUE
RESPONSE SYSTEM***

**A Component of the National Response Plan
Emergency Support Function # 9**



FEMA

**HAZARDOUS MATERIALS TEAM
MANAGER
POSITION DESCRIPTION**

FEMA US&R Response System
Task Force Position Description
Hazardous Materials Team Manager

Position Specific Requirements

Hazardous Materials Team Manager

The Hazardous Materials (Hazmat) Team Manager is responsible for managing the Hazmat functions of the task force and supervising the Hazmat Specialists of the Task Force. The Hazardous Materials Team Manager reports directly to the Task Force Leader.

Description of Duties

The Hazardous Materials Team Manager is responsible for:

- Developing and implementing the Hazmat component of the WMD Task Force Tactical Plan.
- Coordinating, managing, and supervising all Hazmat activities.
- Providing input in the development of the site safety plan in cooperation with Medical Team Manager and Safety Officers; and adhering to all safety procedures.
- Determining Hazmat organizational and logistical needs.
- Receiving briefings and situation reports and ensuring that all Hazmat personnel are kept informed of mission objectives and status changes.
- Providing situation updates and maintaining records and reports.
- Preparing performance evaluations (FEMA Form 90-106) for assigned personnel.
- Providing accountability, maintenance, and minor repairs for all issued equipment.
- Possessing knowledge of the practical application of available (detection, PPE and decon) technology used to support US&R missions and objectives.
- The ability to effectively communicate orally and in writing.
- Manage and provide leadership to assigned personnel and support resources.
- Working well with technical experts, the Incident Support Team, and other outside supporting agencies.

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Position Requirements and Criteria

Individuals who meet the following requirements and criteria will be eligible to become Haz Mat Team Managers in the FEMA National US&R Response System. The intent of these requirements is to select functional managers capable of effectively managing and supervising the Haz Mat component in the urban disaster environment.

Required Training

The Hazardous Material Team Manager shall;

1. Meet all General Training requirements
2. Meet all training requirements of the Hazardous Materials Specialist
3. Complete ICS 300 in accordance with the National Standard Curriculum Training Development Guidance

Recommended Training

The Hazardous Material Team Manager should;

1. Complete the Weapons of Mass Destruction Radiological/Nuclear for Hazardous Materials Technician (Course PER-241) U.S. Department of Energy National Security Administration Nevada Test Site.
2. Complete the WMD Hazardous Materials Technician Training (HT) (Course PER-261) Centers for Domestic Preparedness, Anniston Alabama.
3. Complete GPS Operations Course