



**FEMA**

## **US&R GENERAL MEMORANDUM – 2016-004**

January 13, 2016

**FOR:** National Urban Search & Rescue Response System  
Task Force Representatives

**FROM:** Wanda Casey, Chief  
Program Management Section  
Urban Search and Rescue Branch

**SUBJECT:** US&R General Memorandum 2015-004 – FY2016 US&R Readiness Cooperative Agreement Solicitation and Announcement Timeline

The solicitation, application and award timeline for the FY2016 US&R Readiness Cooperative Agreement (subject to change) is as follows:

**February 4, 2016:** Strategic Group Budget Planning Meeting – Denver, CO

**April 29, 2016:** Cooperative Agreement Funding Opportunity Announcement package posted on [www.grants.gov](http://www.grants.gov) and sent to the Task Forces

**May 20, 2016:** Submit SF424 through [www.grants.gov](http://www.grants.gov) for initial approval

**June 1, 2016:** DUE – All task force Application Packages through the NDGrants System

**June 1, 2016:** DHS/FEMA (GPD and US&R Branch) begins review, negotiation, and approval of 28 task force applications through NDGrants System. GPD prepares award packages.

**July 1, 2016:** Application reviews complete by US&R Branch (projected)

**September 1, 2016:** Anticipated Award Date

**September 30, 2016:** Task forces' award package acceptance in NDGrants is due.

The anticipated period of performance for the FY2016 US&R Readiness Cooperative Agreement is 36 months: *September 1, 2016 – August 30, 2019*

cc:

US&R Strategic Group  
US&R Advisory Group  
US&R Branch Staff  
FEMA Regional/Federal/International ESF #9 Representatives  
US&R Task Force Grant Managers