



**FEMA**

## **US&R GENERAL MEMORANDUM – 2017-003**

January 3, 2017

**FOR:** National Urban Search & Rescue Response System  
Task Force Representatives

**FROM:** Wanda Casey, Chief  
Program Management Section  
Urban Search and Rescue Branch

**SUBJECT:** US&R General Memorandum 2017-003 – Quarterly Conference Call with US&R  
Task Force Grant Managers – January 10, 2017

The purpose of this General Memorandum is to announce the next Quarterly Grant Manager Conference Call. These calls, facilitated by the Finance Subgroup, will be held each quarter to provide a forum for presentation of important information related to the financial administration of the US&R Readiness and Response Cooperative Agreements.

The next conference call is scheduled to take place on **Tuesday, January 10, 2017 at 2:00pm (ET)**.

The agenda for this meeting is as follows:

- Welcome and Opening Remarks from Buddy Ey, Finance Subgroup Chair
- System updates pertaining to grants and finance
- Discussion of upcoming Grants Manager Workshop in April
- Questions/Comments

To participate in the call, dial: **800-320-4330, Pin: 864261#**. Any member of a US&R Task Force Administrative Staff is welcome and encouraged to participate in this call.

Any questions concerning this meeting should be addressed to Buddy Ey, Finance Subgroup Leader (Elwood.Ey@montgomerycountymd.gov); Jim Harvill, Finance Subgroup Deputy Leader (james.harvill@memphistn.gov); or Catherine Deel, US&R Branch (Catherine.Deel@fema.dhs.gov).

cc:

US&R Strategic Group  
US&R Advisory Group  
US&R Branch Staff  
FEMA Regional/Federal/International ESF #9 Representatives  
US&R Grant Managers