



FEMA

## US&R GENERAL MEMORANDUM – 2017-030

March 17, 2017

**FOR:** National Urban Search & Rescue Response System  
Task Force Representatives

**FROM:** Wanda Casey, Chief  
Program Management Section  
Urban Search and Rescue Branch

**SUBJECT:** US&R General Memorandum 2017-030 – Readiness Assessment Program (RAP)  
Revision Ad Hoc Group Meeting, May 1-2, 2017

This General Memorandum serves as notice for a meeting to be conducted by members of the National Urban Search and Rescue (US&R) Response System (the System) Readiness Assessment Program (RAP) Revision Ad Hoc Group on May 1-2, 2017, in Denver, CO. The Ad Hoc Group will focus on adjudicating comments received related to the self-evaluation, developing an OREEP recommendation, and finalizing the US&R Administrative Readiness Evaluation Mentorship program.

The following RAP Revision Ad Hoc Group members are identified as participating in this meeting:

Co-Chair – Tracy Freeman (VA-TF2)

Co-Chair – Andy Hubert (FEMA)

- Jarvis Willis (CA-TF1)
- Joe Crivello (CA-TF3)
- Amy Kraska (CA-TF3)
- Mike Boyle (CA-TF5)
- Rich Ventura (CA-TF5)
- Doug Nakama (CA-TF8)
- Rod Tyus (CO-TF1)
- Jeff Rouse (FL-TF1)
- Brandon Webb (FL-TF1)
- Bill Brown (IN-TF1)
- Jay Setergren (IN-TF1)
- Jackie Miller (MO-TF1)
- Jim Yakimovich (NY-TF1)
- Evan Schumann (OH-TF1)
- Bill Geyer (TN-TF1)
- Jeff Saunders (TX-TF1)
- Keith Bevan (UT-TF1)
- Buddy Ey (FEMA)

Travel dates will be April 30 and May 3, and logistical information is included in the attached CO-TF1 Logistics Letter. System task forces are authorized to spend appropriate Cooperative Agreement funding on travel-related expenses pertaining to this event, provided that this expense is within their budget plan and is not prohibited by their task force Sponsoring Agency.

Questions regarding this meeting may be directed to Tracy Freeman (VA-TF2) at: [tfreeman@vbgov.com](mailto:tfreeman@vbgov.com); or Buddy Ey (FEMA) at [elwood.ey-iii@fema.dhs.gov](mailto:elwood.ey-iii@fema.dhs.gov).

Attachment: CO-TF1 Logistics Letter

cc:

US&R Strategic Group  
US&R Advisory Group  
US&R Branch Staff  
FEMA Regional/Federal/International ESF #9 Representatives



## National Urban Search & Rescue Response System RAP Revision Ad Hoc Group Meeting May 1 - 2, 2017

Colorado US&R Task Force One (CO-TF1) is pleased to host the FEMA US&R RAP Revision Ad Hoc Group Meeting on May 1 and 2, 2017. CO-TF1 personnel will work closely with you to ensure your meeting and stay in Lakewood Colorado is a positive one.

The following logistical information will assist in your preparations for attendance at this meeting:

- RAP Revision Ad Hoc Group Meeting is scheduled for May 1 and 2, 2017 at the West Metro Fire Rescue Training Center / CO-TF1 Head Quarters 3535 South Kipling, Lakewood, CO 80235. <http://westmetrofiretrainingcenter.org/>
- Meeting participants are responsible for arranging their own air and/or ground transportation to Denver. Airport is Denver International (DIA)
- We recommend a rental car during your stay, with carpooling if possible. The hotel is approximately 40 miles from DIA and takes about 40-50 minutes depending on traffic.
- If a rental car cannot be approved, please contact CO-TF1 Cache / Logistics Team Manager Brian Tomlin for a CO-TF1 pickup. Brian's email is [btomlin@westmetrofire.org](mailto:btomlin@westmetrofire.org). Email Brian your airline, flight number, and arrival time.
- The Holiday Inn Denver Lakewood, located at 7390 W. Hampden Avenue Lakewood, CO 80227, just minutes from the WMFR training center, has 18 rooms secured for your stay. Group code is "**FWM**" (for Fire West Metro).
  - Please make your reservations by using the following link;  
[https://www.holidayinn.com/redirect?path=hd&brandCode=hi&hotelCode=DENLW&P\\_MID=99801505&GPC=FWM&viewfullsite=true](https://www.holidayinn.com/redirect?path=hd&brandCode=hi&hotelCode=DENLW&P_MID=99801505&GPC=FWM&viewfullsite=true)
  - Make sure you enter the correct check in date April 30<sup>th</sup> and check out date May 3<sup>rd</sup>.
  - Room rate is \$89 + tax (this is below the government rate of \$172)
- A complimentary hot breakfast is included in the \$89 rate and will be provided at that Insider Grill on the first floor.

If you have any questions or concerns about your trip or stay please contact any of the following CO-TF1 Staff.

Rod Tyus  
Program Manager  
720-641-6029 cell  
[rtigus@westmetrofire.org](mailto:rtigus@westmetrofire.org)

Missy Hollister  
US&R Assistant  
303-274-0814 ext15  
[mhollister@westmetrofire.org](mailto:mhollister@westmetrofire.org)