



Virginia Task Force 2

Urban Search and Rescue

Administrative Manual

1.14 Care & Maintenance of VATF2
Member Owned K9's

March 2019

Care and Maintenance for Virginia Task Force 2 Member-Owned Canines

ISSUE STATEMENT

To define the care and maintenance reimbursement procedure for canines owned by the Virginia Task Force 2 (hereafter, "VA-TF2") as an operational disaster search canine. The policy is applicable to those Canine Search Specialists who have completed the Canine Search Handler Performance Agreement for Virginia Task Force 2-Owned Canines.

REQUIRED ACTIONS

- The Canine Search Specialist shall be responsible for following the FEMA Urban Search and Rescue Policies and Procedures.
- The Canine Search Specialist shall successfully complete the requirements of the FEMA National Urban Search and Rescue Response System Disaster Canine Readiness Evaluation Program and maintain those requirements to be eligible for reimbursement of expenses related to canine care and maintenance.
- Upon receiving the Basic level certification, the Canine Search Specialist will be reimbursed up to a maximum of \$3,000.00 per calendar year to care for and maintain the well-being of the primary canine. Canine Search Specialist will be reimbursed up to a maximum of \$1,500.00 per calendar year to care for and maintain the well-being of the second certified canine. The care and maintenance items include, but are not limited to, the following:
 - Food
 - Maintenance of Home Kennel Area
 - Regularly Scheduled and Emergency Veterinary Visits
 - Medications Prescribed by a Veterinarian
 - Grooming
 - Kennel for Transportation
 - Travel Expenses for Training
 - Miscellaneous Items Required for Training and Control (i.e., Collar, Leash, Reward Items)
- All expenditures shall be documented on the Virginia Beach Payment Voucher. The Payment Voucher will be completed and submitted to the VA-TF2 Search Subgroup Leader at the end of each month. All original receipts for all expenses incurred shall be submitted with the Payment Voucher.



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- Care and maintenance expenses not listed within this policy shall be the sole responsibility of the Canine Search Specialist unless prior written approval is provided by the VA-TF2 Program Manager.

Signatures:

_____ Date: _____
Program Manager, VA-TF2

_____ Date: _____
Search Subgroup Leader, VA-TF2

_____ Date: _____
Canine Search Specialist, VA-TF2